APPENDIX—EVALUATION RUBRIC

Criteria	Exceptional alignment may look like:
1. Agency serves and is led by a population disproportionately impacted by barriers to civic engagement	 Collects and shares participant demographics Programming is tailored to communities served Agency is designed to serve Black, Indigenous, people of color, people with disabilities, immigrant, refugee communities, or other historically marginalized communities. At least 50% of participants are share a common identity (the target population) which has been disproportionately impacted by barriers to civic engagement At least 50% of staff identify as the target population At least 50% of board identify as the target population
2. Activities show impact or potential impact in increasing participation in civic engagement by breaking down barriers	 Clearly explains key barriers to civic engagement facing community and proposed activities address identified barriers Proposed activities increase capacity of community to participate in civic life Proposed activities include examples listed in RFP: Provide education on roles and responsibilities of elected offices and education on candidates Provide education on civic engagement and voting processes Host non-partisan community forums Conduct skill-building trainings to engage community members in civic activities Write letters to the editor educating readers on a topic of importance Help register people who are eligible to vote
3. Agency demonstrates capacity to execute community engagement	 Agency has led community mobilization activities before with identified audience Agency demonstrates holding strong relationships with community members, leaders, and key cultural institutions