

APPENDIX—PROPOSAL QUESTIONS

United Way
of Olmsted County



We have included the proposal questions here for your reference. All proposals should be submitted online through United Way's grants portal as described above. We are accepting multiple forms of application for this RFP: Written text application, pre-recorded video (up to 10 minutes), and live conversation (up to 20 minutes). There is no preference for the form you submit.

1. Describe your organization's mission and programs/activities (1-2 paragraphs)
2. Civic Engagement grants are designed for organizations that primarily serve a **single** target population that has been historically marginalized. To be eligible for this grant, at least 50% of the individuals you serve should share a common identity which has been disproportionately impacted by barriers to civic engagement. *(please see our RFP for full eligibility guidelines)*. Please describe the primary community you serve. (1-2 paragraphs)
3. Out of all of the clients your organization served last year, what percentage of individuals you served are a part of that primary community?
4. Civic Engagement grants are designed for organizations that are led by people from the communities they serve. Do at least 50% of staff and 50% of the Board of Directors identify as your organization's target population as described above? *(please see our RFP for full eligibility guidelines)*.
5. Please briefly describe how the community you serve has been impacted by barriers to civic engagement. (1-2 paragraphs)
6. Please describe the proposed activities and how they will increase your community's participation in civic engagement. (1-2 paragraphs)
7. Please attach the following:
 - a. Your program budget with full revenue and expense details (Please see our [Budget Help](#) page for guidance)
 - b. Contact list for your Board of Directors, including phone numbers and email addresses (for fiscal host and sponsoree if applicable)

If recommended for a grant award, you will be asked to submit the following additional documents by May 30th, 2024:

- c. Your organization's most recent financial statement
- d. Most recent 990 (or that of fiscal sponsor)
- e. IRS determination letter (or that of fiscal sponsor)
- f. Most recent audit (for organizations with annual revenues over \$750,000)
- g. Letter documenting fiscal sponsor agreement (for sponsored agencies)