

VARSIY LETTER IN COMMUNITY SERVICE

APPLICATION CHECK LIST

This checklist is to help you ensure that your application is complete. It does not need to be included with your application.

Please don't hesitate to contact us with any questions about your volunteer work and how to count it at <http://www.uwolmsted.org/vlcs> or 507-277-2004.

- I have included the student information page of the application with my signature and the signature of my parent/guardian
- I have included a completed student in good standing agreement form with my guidance counselor's signature
- I have included verification forms documenting all of my volunteer work that I'd like considered for this award
- I have included a signed verification letter from each volunteer supervisor verifying volunteer hours (encouraged)
- I have made a copy of my application for my future reference
- I am confident that my documented volunteer work is not being counted for graduation or class requirements
- My volunteer work meets the guidelines as outlined on the front page
- I have at least one school-related volunteer activity & at least 50 of my total hours are with non-school related activities
- My application will be received by United Way by October 2, 2018