

VARSITY LETTER IN COMMUNITY SERVICE

APPLICATION CHECK LIST

*** OPTIONAL ***



This checklist is to help you ensure that your application is complete. This does not need to be included with your application.

Please don't hesitate to contact us with any questions about your volunteer work and how to count it at <https://www.uwolmsted.org/volunteer> or 507-287-2000

- I am a student in grades 9 -12, attending a school in Olmsted County during the 2023/2024 school year, or a homeschooled student affiliated with the school district
- I included the student information page of the application with my signature and the signature of my parent/guardian
- I included paper OR electronic verification forms (page 3 of application OR submitted [online](#) – URL on first page) documenting all of my volunteer work that I would like considered for this award
- All of my volunteer activities are photographed or verified by the volunteer supervisor on organization letterhead and uploaded [online](#) or printed and sent in to UWOC
- I completed at least 100 hours of community service from March 1, 2023 to February 29, 2024
- I have at least one school-related volunteer activity
- At least 40 of my total hours are non-school related volunteer activities with one or more non-profit organizations with 501(c)(3) status
- At least 60 of my total hours are local (completed in Olmsted County/SE MN).
- I have made a copy of my application and any verification materials for my future reference
- I am confident that my documented volunteer work is not being counted for graduation or class requirements